

Lancaster Community Music Centre

c/o 4 Fairfield Close, Lancaster, LA1 5NT, e-mail: info@lcmt.org.uk, website: www.lcmt.org.uk



AGREEMENT FOR THE LOAN OF A MUSICAL INSTRUMENT FOR TUITION

1. General

This agreement has no effect on the ownership of the instrument. The instrument remains the property of the Trust.

2. Loan Period

The loan is for a period of six months. Extension of the loan is subject to the completion of a new agreement which includes additional terms and conditions.

3. Terms and Conditions

The instrument is loaned to the borrower to the following terms and conditions:

- The borrower (or child thereof where the instrument is to be used by the borrower's child) must attend lessons in the instrument. Where tuition is taken outside Music Centre hours full details (name, address and telephone) of the tutor must be provided;
- The payment of all appropriate hire charges and fees;
- The instrument must be kept and carried in the case in which it is supplied;
- The instrument must not be left in a parked motor vehicle at any time of day except when travelling to, or from, a musical engagement. In any event the instrument must be carried in the boot of the vehicle in which it is being conveyed;
- The instrument must not be left in any location, other than at home, without being placed in the care of a responsible person who undertakes to keep it safely;
- The borrower accepts responsibility for the care and safe keeping of the instrument and for the purchase of any related consumables (e.g. reeds, strings etc.);
- The immediate notification by the borrower of any loss or damage to the instrument to Tim Forsdick, at 1 Durham Avenue, Lancaster, LA1 4EE (tel: 01524 37291). Any repair to the instrument must receive his approval prior to commencement. The Trust will not accept liability for any unapproved repairs;
- The borrower accepts liability for any loss arising to the Trust in the event of an insurance claim. This will be the policy excess where a claim is accepted by the Trust's insurers or the full amount of any loss where a claim is not settled;

4. Termination of Agreement

This agreement will end after six months but may be terminated prior to then, by either party, as follows:

- The borrower may terminate the agreement at any time by returning the instrument to the Music Centre
- The Trust may terminate the agreement, without notice, where the borrower has failed to comply with any of the stated terms and conditions.

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I acknowledge receipt of a copy of this instrument loan agreement. I understand, accept, and undertake to abide by, the terms and conditions stated therein.

Instrument Details

.....	Instrument	Instrument Number
.....	Instrument User's Name		
.....	Name of Borrower	Signature
.....	Address		
.....			
.....	Telephone	Date

Teacher Details

.....	Name		
.....	Address	Telephone