

Registered number: 2944161  
Charity number: 1062049

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**Lancaster Community Music Trust**

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**UNAUDITED ACCOUNTS**  
**FOR THE YEAR ENDED 31/08/2021**

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**Prepared By:**  
Fiona Wills Accountancy Services Limited  
Warton Suite  
Clawthorpe Hall Business Centre  
Burton in Kendal  
Carnforth Lancs  
LA6 1NU

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31/08/2021**

**TRUSTEES**

Mr T Forsdick  
Mr R Frankland  
Mrs B Pinkse  
Ms P Hayashi  
Dr B Taylor  
Mrs N Waller- Sargent  
Mr N Gilliat

**SECRETARY**

Mrs R Hutchison

**REGISTERED OFFICE**

4 Fairfield Close  
Lancaster  
Lancashire

**COMPANY NUMBER**

2944161

**CHARITY NUMBER**

1062049

**ACCOUNTANTS**

Fiona Wills Accountancy Services Limited  
Warton Suite  
Clawthorpe Hall Business Centre  
Burton in Kendal  
Carnforth Lancs  
LA6 1NU

**ACCOUNTS  
FOR THE YEAR ENDED 31/08/2021**

**CONTENTS**

	Page
Report of the Trustees	3
Accountant's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Accounts	9 to 13
Detailed Statement of Financial Activities	12

**FOR THE YEAR ENDED 31/08/2021**

**TRUSTEES' REPORT**

The trustees present their report and accounts for the year ended 31/08/2021

**PRINCIPAL ACTIVITIES**

The principal activity of the charity in the year under review was Community orchestra .

**STRUCTURE GOVERNANCE AND MANAGEMENT**

Governing document

Constitution and governing legislation

The charity is established as a limited company, without share capital, under the Companies Act 2006. Its operation is governed by its Memorandum and Articles of Association of 30 June 1994. The company

number is 2944161. The company is a registered charity (no. 1062049).

Specific restrictions on the company

(i) Clause 4 of the Memorandum of Association of the company stipulates that the income and property of the company shall be applied solely towards the promotion of its objects and no portion is to be paid by

way of dividend, bonus or otherwise to the members of the company. Additionally no trustee appointed to any office of the company is to be paid a salary, or receive any remuneration or other benefit from the

company.

(ii) Clause 3.12 of the Memorandum of Association prohibits the company from combining with other entities unless their objects are the same or similar and their constitutions contain similar restrictions to

that of the company concerning the distribution of profits.

(iii) Clause 7 of the Memorandum of Association states that upon the winding up or dissolution of the company any assets remaining, after the satisfaction of all liabilities, shall not be paid to or distributed

among the members of the company, but shall be transferred to other charitable bodies having similar objects and which similarly prohibit the distribution of income or property among its members.

Full details of all the restrictions imposed on the company and the framework within which the company operates are contained in the Memorandum of Association.

(j) Investment powers

**FOR THE YEAR ENDED 31/08/2021**

**TRUSTEES' REPORT**

The company is permitted by its Memorandum of Association to invest any funds not immediately required for its purposes in any investments, securities or property as may be thought fit subject to such conditions

as may for the time being be imposed or required by law

Recruitment and appointment of trustees

Appointment of trustees

The appointment of trustees is governed by provisions contained within the company's Articles of Association. These are as follows:

(i) At each annual general meeting one third of the members of the Board of Trustees must retire and, if desired, stand for re - election. The trustees to retire are those longest in office since their last election.

(ii) The company, at the annual general meeting, may fill the positions vacated by the retiring trustees by electing any persons thereto, or by re - electing the retiring members.

The Board of Trustees has the power to appoint any person to be a trustee either to fill a casual vacancy or in order to increase the number of trustees. Any trustee appointed in this way must retire at the

following annual general meeting and stand for re - election, if desired, at that meeting.

(iv) Any member of the company, qualified to attend and vote at the annual general meeting, is entitled to propose the appointment of a person to act as a trustee.

Trustees' responsibilities

The trustees are required to prepare accounts for each financial year which give a true and fair view of the state of affairs of the company as at the end of the financial year and of the surplus or deficit of the company for that year. In preparing those accounts the trustees are required to:

a) select suitable accounting policies and then apply them consistently,

b) make judgements and estimates that are reasonable and prudent;

c) follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts; and

d) prepare the financial statements on the going concern basis unless it is inappropriate to presume that this basis applies. The trustees are responsible for maintaining proper accounting records which disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the accounts comply with all relevant legislation. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**FOR THE YEAR ENDED 31/08/2021**

**TRUSTEES' REPORT**

The report was prepared in accordance with the special provisions within Part 15 of the Companies Act 2006.  
This report was approved by the Board of Trustees on 16/02/2022

Mr T Forsdick  
Trustee

**ACCOUNTANTS' REPORT TO THE BOARD OF DIRECTORS ON THE UNAUDITED ACCOUNTS  
OF LANCASTER COMMUNITY MUSIC TRUST, FOR THE YEAR ENDED 31/08/2021**

In order to assist you to fulfill your duties under the Companies Act 2006, we have prepared for your approval the accounts of Lancaster Community Music Trust for the year ended 31/08/2021 as set out on pages - to (1) from the company's accounting records and from information and explanations you have given us.

As a practising member of the ACCA, we are subject to its ethical and other professional requirements which are detailed on their website.

This report is made solely to the Board of Directors of Lancaster Community Music Trust, as a body, in accordance with the terms of our engagement letter dated . Our work has been undertaken solely to prepare for your approval the accounts of Lancaster Community Music Trust and state those matters that we have agreed to state to the Board of Directors of Lancaster Community Music Trust, as a body, in this report, in accordance with the requirements of the ACCA as detailed on their website. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than Lancaster Community Music Trust and its Board of Directors as a body for our work or for this report.

It is your duty to ensure that Lancaster Community Music Trust has kept adequate accounting records and to prepare statutory accounts that give a true and fair view of the assets, liabilities, financial position and profitability of Lancaster Community Music Trust. You consider that Lancaster Community Music Trust is exempt from the statutory audit requirement for the year.

We have not been instructed to carry out an audit or a review of the accounts of Lancaster Community Music Trust. For this reason, we have not verified the accuracy or completeness of the accounting records or information and explanations you have given to us and we do not, therefore, express any opinion on the statutory accounts.

Fiona Wills Accountancy Services Limited  
Warton Suite  
Clawthorpe Hall Business Centre  
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LA6 1NU

**Statement of Financial Activities  
for the year ended 31/08/2021**

	<b>Unrestricted funds</b>	<b>Restricted funds</b>	<b>2021 Total</b>	<b>2020 Total</b>
	£	£	£	£
<b>Income</b>				
Income from generated funds				
Donations and legacies	-	-	-	254
Income from Investments	-	-	2	172
Income from charitable activities	-	-	3,311	16,842
<b>Total Income and endowments</b>	<u>-</u>	<u>-</u>	<u>3,313</u>	<u>17,268</u>
<b>Expenses</b>				
Costs of generating funds				
Expenditure on Raised funds	-	-	3,712	8,438
Expenditure on Charitable activities	-	-	1,171	7,155
<b>Total Expenses</b>	<u>-</u>	<u>-</u>	<u>4,883</u>	<u>15,593</u>
<b>Net gains on investments</b>				
<b>Net Income</b>	-	-	(1,570)	1,675
<b>Gains/(losses) on revaluation of fixed assets</b>				
<b>Net movement in funds:</b>				
<b>Net income for the year</b>	<u>-</u>	<u>-</u>	<u>(1,570)</u>	<u>1,675</u>
Total funds brought forward	<u>-</u>	<u>-</u>	<u>1,675</u>	<u>-</u>
<b>Net funds carried forward</b>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>105</u></u>	<u><u>1,675</u></u>

This statement of financial activities includes all gains and losses recognised in the year. All income and expenditure derive from continuing activities



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Lancaster Community Music Trust

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**BALANCE SHEET AT 31/08/2021**

	Notes	2021 £	2020 £
<b>FIXED ASSETS</b>			
Tangible assets	3	49	77
<b>CURRENT ASSETS</b>			
Debtors (amounts falling due within one year)	4	-	175
Cash at bank and in hand		<u>14,922</u>	<u>15,809</u>
		14,922	15,984
<b>CREDITORS: Amounts falling due within one year</b>	5	<u>960</u>	<u>480</u>
<b>NET CURRENT ASSETS</b>		<u>13,962</u>	<u>15,504</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>14,011</u>	<u>15,581</u>
<b>CAPITAL AND RESERVES</b>			
<b>Unrestricted funds</b>	7		
Difference on accounts		14,011	15,581

For the year ending 31/08/2021 the company was entitled to exemption under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

**Approved by the board of trustees on 16/02/2022 and signed on their behalf by**

.....  
Mr T Forsdick  
Trustee

**NOTES TO THE ACCOUNTS  
FOR THE YEAR ENDED 31/08/2021**

**1. ACCOUNTING POLICIES**

**1a. Basis Of Accounting**

The accounts have been prepared under the historical cost convention.

The accounts have been prepared in accordance with FRS102 - The Financial Reporting Standard applicable in the UK and Republic of Ireland and the Companies Act 2006 and the requirements of the Statement of Recommended Practice, Accounting and Reporting by Charities.

**1b. Incoming Resources**

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

**1c. Resources Expended**

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**1d. Allocation And Apportionment Of Costs**

All costs relate to the single activity of the charitable company and are recognised accordingly.

**1e. Fund Accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are funds set aside by the trustees out of unrestricted general funds for the specific future purposes or projects.

**1f. Depreciation**

Depreciation has been provided at the following rates in order to write off the assets over their estimated useful lives.

Plant and Machinery reducing balance 33%

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**Lancaster Community Music Trust**

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**1g. Turnover**

Turnover represents the invoiced value of goods and services supplied by the company, net of value added tax and trade discounts.

**2. EMPLOYEES**

	<b>2021</b>	<b>2020</b>
	<b>No.</b>	<b>No.</b>
Average number of employees	-	-

**3. TANGIBLE FIXED ASSETS**

	<b>Plant and Machinery</b>	<b>Fixtures and Fittings</b>	<b>Total</b>
	<b>£</b>	<b>£</b>	<b>£</b>
<b>Cost</b>			
At 01/09/2020	14,621	636	15,257
At 31/08/2021	14,621	636	15,257
<b>Depreciation</b>			
At 01/09/2020	14,544	636	15,180
For the year	28	-	28
At 31/08/2021	14,572	636	15,208
<b>Net Book Amounts</b>			
At 31/08/2021	49	-	49
At 31/08/2020	77	-	77

**4. DEBTORS**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
Amounts falling due within one year:		
Other debtors	-	175
	-	175

**5. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021	2020
	£	£
Trade creditors	480	-
Other creditors	480	480
	<u>960</u>	<u>480</u>

**6. LIMITED BY GUARANTEE**

The company is limited by guarantee and does not have a share capital. Each member gives a guarantee to contribute a sum not exceeding £, to the company should it be wound up. At 31/08/2021 there were members.

**7. UNRESTRICTED FUNDS**

Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
£	£	£	£	£

**8. RESTRICTED FUNDS**

Brought forward	Incoming resources	Outgoing resources	Transfers	Carried forward
£	£	£	£	£

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Lancaster Community Music Trust

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**Incoming Resources**  
**for the year ended 31/08/2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Incoming resources</b>		
<b>Incoming resources from generated funds</b>	<u>-</u>	<u>254</u>
<b>Investment income</b>		
Concert sales	<u>-</u>	<u>150</u>
	-	150
	<u>2</u>	<u>172</u>
<b>Subscription</b>		
Cafe Sales	-	722
2nd hand music sales	-	5
Gift Aid Received	<u>506</u>	<u>4,242</u>
	506	4,969
	<u>3,311</u>	<u>16,842</u>
	<u>3,313</u>	<u>17,268</u>

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Lancaster Community Music Trust

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**Expenses**  
**for the year ended 31/08/2021**

	<b>2021</b>	<b>2020</b>
	<b>£</b>	<b>£</b>
<b>Expenses</b>		
<b>Costs of generating funds</b>		
<b>Costs Of Generating Voluntary Income</b>		
Cafe purchases	175	360
Ensemble costs	<u>3,537</u>	<u>8,078</u>
	<u>3,712</u>	<u>8,438</u>
	<u>3,712</u>	<u>8,438</u>
 <b>Charitable Activities</b>		
Advertising	67	-
Rent	-	5,203
Repairs and renewals	-	669
Accountancy fees	480	480
Insurance	571	579
Sundry expenses	25	186
Depreciation of plant and machinery	<u>28</u>	<u>38</u>
	<u>1,171</u>	<u>7,155</u>
	<u>4,883</u>	<u>15,593</u>